

# Request for Assistance with Loan Terms

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to request your assistance regarding my current loan agreement with [Loan Provider's Name/Loan Account Number]. Due to an unexpected job loss, my financial situation has changed, and I am finding it challenging to meet the existing loan terms.

I would greatly appreciate it if we could discuss possible options that would allow me to restructure my loan, such as extending the repayment period or temporarily reducing the monthly payments. My goal is to keep up with my obligations despite my current circumstances.

Thank you for considering my request. I am eager to work together towards a solution and look forward to your response.

Sincerely,

[Your Name]