

Loan Payment Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

This letter serves as a confirmation of the agreed partial loan payment schedule for the loan account number [Loan Account Number].

As per our discussion, the following payment schedule has been established:

- First Payment: [Amount] due on [Date]
- Second Payment: [Amount] due on [Date]
- Third Payment: [Amount] due on [Date]
- [Continue as necessary]

Please let me know if there are any discrepancies or further actions needed on my part.

Thank you for your assistance.

Sincerely,

[Your Name]