

Chronological Loan History Summary

Date: [Insert Date]

To: [Insert Borrower's Name]

From: [Insert Lender's Name]

Subject: Summary of Loan History

Loan Summary

Date	Description	Amount	Status
[Date of Loan 1]	[Description of Loan 1]	[Amount of Loan 1]	[Status of Loan 1]
[Date of Loan 2]	[Description of Loan 2]	[Amount of Loan 2]	[Status of Loan 2]
[Date of Loan 3]	[Description of Loan 3]	[Amount of Loan 3]	[Status of Loan 3]

Total Summary

Total Amount Borrowed: [Total Amount]

Total Amount Repaid: [Total Repaid]

Current Outstanding Balance: [Outstanding Balance]

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]