

# Loan Extension Justification Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

## **Subject: Request for Personal Loan Extension**

Dear [Lender's Name],

I am writing to formally request an extension on my personal loan, account number [Account Number]. Due to unforeseen circumstances, I am currently facing financial difficulties that have impacted my ability to meet the scheduled payment deadlines.

Specifically, [brief explanation of the situation, e.g., job loss, medical expenses, etc.]. Despite my best efforts to manage my finances, these challenges have made it difficult for me to keep up with my loan obligations.

I am committed to fulfilling my responsibilities and would greatly appreciate your consideration of my request for an extension. I am confident that with some additional time, I will be able to stabilize my financial situation and resume regular payments.

Please let me know if you require any further information or documentation to assist in your decision-making process. Thank you for your understanding and support during this difficult time.

Sincerely,

[Your Name]