

Request for Information on Pending Loan Status

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Loan Officer's Name]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Loan Officer's Name],

I hope this message finds you well. I am writing to request an update on the status of my loan application, which I submitted on [insert date of application]. My application reference number is [insert reference number].

I would appreciate any information you could provide regarding the current status of my application, as well as any further actions required on my part to expedite the process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]