

# Loan Application Status Update Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Loan Officer's Name]

[Bank/Loan Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Loan Officer's Name],

I hope this message finds you well. I am writing to inquire about the status of my loan application submitted on [Insert Submission Date] for [Loan Type/Amount]. I would appreciate any updates you could provide regarding the progress of my application.

If there are any further documents or information needed from my side, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]