

Clarification on Loan Processing Timeline

Date: [Insert Date]

Dear [Recipient's Name],

We hope this message finds you well. We are writing to clarify the timeline regarding the processing of your loan application submitted on [Insert Application Date].

Our standard loan processing timeline is typically [insert number of days/weeks] from the date of application receipt. This period includes the necessary evaluations, verifications, and approvals required to process your loan.

Currently, your application is under review, and we anticipate completing the process by [Insert Expected Completion Date]. We appreciate your patience during this time and assure you that our team is working diligently to finalize your application.

If you have any further questions or require additional information, please do not hesitate to reach out to us at [Insert Contact Information].

Thank you for choosing [Your Company Name]. We look forward to serving you.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]