

Loan Application Documentation Checklist

Date: [Insert Date]

To: [Lender's Name]

From: [Your Name]

Subject: Loan Application Documentation Checklist

Dear [Lender's Name],

In order to facilitate the processing of my loan application, I have compiled the following documentation checklist for your review:

Required Documents:

- Completed Loan Application Form
- Government-Issued ID (e.g., Passport, Driver's License)
- Proof of Income (e.g., Pay Stubs, Tax Returns)
- Credit Report Authorization
- Bank Statements (last 3 months)
- Proof of Residence (e.g., Utility Bill)
- Employment Verification Letter
- Debt Information (e.g., Credit Cards, Loans)
- Property Information (if applicable)

Additional Notes:

Please let me know if there are any other documents required or if further information is needed. I appreciate your assistance in this matter.

Thank you for your attention to this checklist.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]