

# Loan Application Withdrawal Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally withdraw my loan application submitted on [Insert Application Date] due to unforeseen family emergencies that require my immediate attention and financial resources.

While I appreciate the consideration given to my application, my current circumstances do not permit me to pursue this loan any further. I kindly request that you regard this letter as my formal withdrawal request and take the necessary actions to terminate the processing of my application.

I apologize for any inconvenience this may cause, and I appreciate your understanding during this challenging time.

Thank you for your attention to this matter. Should you require any further information, please feel free to contact me.

Sincerely,

[Your Name]