Loan Application Revision for Emergency Funds

Date: [Insert Date]
To,
[Lender's Name]
[Lender's Title]
[Bank/Institution Name]
[Bank/Institution Address]
Subject: Request for Revision of Loan Application for Emergency Funds
Dear [Lender's Name],
I hope this message finds you well. I am writing to formally request a revision of my loan application submitted on [insert original submission date]. Due to unforeseen circumstances, I am in urgent need of additional funds to cover unexpected expenses.
In light of my current situation, I would appreciate your assistance in considering my request for an increase in the loan amount originally requested. I have attached relevant documents that outline my current financial situation for your review.
Thank you for considering my request. I look forward to your prompt response.
Sincerely,
[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]