

# Loan Proposal Letter

**[Your Name]**

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

**[Lender's Name]**

[Lender's Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Lender's Name],

I am writing to you to propose a loan of [amount] for the purpose of [briefly state purpose, e.g., expanding my business, funding a project, etc.]. I believe that my business/services align well with your lending criteria and can offer a mutual benefit.

My company, [Your Company Name], has been operational for [number] years, and we have seen [brief testimonial of success or growth]. With this loan, I intend to [explain how the loan will be utilized and the expected benefits].

I am prepared to offer [collateral, if any, or assurance of repayment], and I am confident that [Your Company Name] will generate sufficient revenue to meet the repayment schedule. I am proposing a repayment plan over [loan duration], with an anticipated interest rate of [proposed interest rate].

Please find attached our comprehensive business plan and financial statements for your review. I would appreciate the opportunity to discuss this proposal in detail and look forward to your response.

Thank you for considering my proposal.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]