

# Loan Repayment Extension Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, ZIP Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request an extension on my mortgage loan repayment schedule. My account number is [Insert Account Number]. Due to [briefly explain your situation, e.g., unforeseen circumstances, financial hardship, etc.], I am unable to meet my current repayment terms.

I would greatly appreciate your consideration of a temporary extension of [specific duration you are requesting] to help me stabilize my financial situation. I believe this extension will allow me to resume regular payments promptly once my circumstances improve.

Please let me know if you require any documentation or further information to process my request. I am keen on maintaining my commitment and ensuring that this situation does not impact our relationship.

Thank you for your understanding and consideration.

Sincerely,

[Your Name]