

Request for Loan Repayment Extension

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request an extension on my loan repayment due to my recent job loss. My financial situation has become challenging, and I am unable to meet the current repayment schedule.

Details of the loan:

- Loan Account Number: [Insert Account Number]
- Original Loan Amount: [Insert Amount]
- Current Outstanding Balance: [Insert Balance]

I have been actively seeking new employment and am optimistic about securing a position soon. However, until that time, I kindly ask for your understanding and support in extending my loan repayment period.

Thank you for considering my request. I appreciate your assistance during this difficult time and look forward to your prompt response.

Sincerely,

[Your Name]