

# Loan Forgiveness Request Letter

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date

Loan Servicer's Name  
Loan Servicer's Address  
City, State, Zip Code

Dear [Loan Servicer's Name],

I am writing to formally request consideration for loan forgiveness under the [specific loan forgiveness program name] due to my status as a single parent. As a devoted and responsible parent, I strive to provide a stable and supportive environment for my child(ren) while managing my educational loan debt.

The financial burden of my loans has significantly impacted my ability to meet essential living expenses and provide for my family. I am dedicated to improving my circumstances and assure you that I have complied with all the necessary requirements of the forgiveness program.

Attached to this letter, you will find the documentation verifying my income, financial situation, and status as a single parent.

I appreciate your attention to my request and look forward to your favorable response. Thank you for considering my application for loan forgiveness.

Sincerely,  
[Your Name]