

Loan Forgiveness Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Loan Servicer's Name]

[Loan Servicer's Address]

[City, State, Zip Code]

Subject: Request for Loan Forgiveness under PSLF Program

Dear [Loan Servicer's Name],

I hope this letter finds you well. I am writing to formally request the forgiveness of my federal student loans under the Public Service Loan Forgiveness (PSLF) program. I am currently employed at [Employer's Name], a qualifying public service organization, and have been dedicated to serving the community since [Start Date of Employment].

As of today, I have made [Number of Qualifying Payments] qualifying payments towards my loan while working full time in a public service position. My loans are serviced by [Loan Servicer's Name], and my account number is [Account Number].

Attached to this letter, you will find the necessary documentation, including my employment certification form and proof of my qualifying payments. I kindly request that you process my application for forgiveness at your earliest convenience.

Thank you for your attention to this matter. I appreciate your support in helping public service workers like myself achieve financial relief through the PSLF program.

Sincerely,

[Your Name]