

Loan Forgiveness Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Loan Servicer's Name]

[Loan Servicer's Address]

[City, State, Zip Code]

Dear [Loan Servicer's Name],

I am writing to formally request a review of my circumstances for loan forgiveness based on financial hardship. My account number is [Your Account Number]. Due to [briefly describe your hardship, e.g., loss of employment, medical issues, etc.], I have been unable to meet my repayment obligations.

I have made every effort to maintain my payments; however, my situation has made it impossible to continue. Enclosed are the necessary documents supporting my claim, including [list any documents you are including, such as pay stubs, medical bills, etc.].

I kindly ask for your understanding and consideration in granting me loan forgiveness due to my current financial difficulties. I am hopeful for a positive response, and I appreciate your attention to my request.

Thank you for your time and consideration.

Sincerely,

[Your Name]