

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Title]

[Lender's Company]

[Company Address]

[City, State, ZIP Code]

Subject: Request for Loan Decision Status

Dear [Lender's Name],

I hope this message finds you well. I am writing to inquire about the status of my loan application submitted on [date of application]. The reference number for my application is [application reference number].

As I am eagerly awaiting your decision, I would greatly appreciate any updates regarding my application status or any additional information you may need from my side to expedite the process.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,

[Your Name]