

John Doe
123 Main Street
Cityville, ST 12345
johndoe@email.com
(555) 123-4567

Date: [Insert Date]

Loan Officer
ABC Bank
456 Bank Ave
Cityville, ST 12345

Dear Loan Officer,

I hope this message finds you well. I am writing to follow up on my loan application submitted on [Insert Application Date]. I wanted to inquire about the current status of my application and if there are any updates you could share.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,
John Doe