

# Loan Modification Discussion Notification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally notify you that I would like to discuss the possibility of modifying my loan ([Loan Number]) due to [reason for modification request, e.g., financial hardship, change in income, etc.].

I believe that a modification could help me manage my payments more effectively and ensure that I can meet my obligations moving forward. I am open to discussing various options that could be beneficial for both of us.

Please let me know a convenient time for us to talk, or if you prefer to communicate via email, I am available to provide any documentation or information you may need.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]