Income Verification Letter

Date: [Insert Date]

To Whom It May Concern,

This letter is to verify the income of [Employee Name], who is currently employed at [Company Name] as a [Job Title]. [Employee Name] has been with our company since [Start Date].

The following details outline his/her current income:

• Annual Salary: \$[Annual Salary]

• Monthly Salary: \$[Monthly Salary]

• Other Income: \$[Other Income, if applicable]

This income is expected to continue throughout the loan repayment period. Should you require any further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]
[Your Job Title]
[Company Name]
[Company Address]
[City, State, Zip Code]