

Loan Restructuring Appeal

[Your Name]

[Your Position]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Position]

[Lender's Company Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. I am writing to formally request a restructuring of the current loan agreement for [Loan Amount] that was issued to [Your Company Name] on [Loan Issuance Date]. Due to [briefly explain the reasons, e.g., market fluctuations, unforeseen circumstances], our business has encountered challenges that have impacted our cash flow and repayment capabilities.

We have always valued our relationship with [Lender's Company Name] and are committed to fulfilling our obligations. However, to sustain our operations and navigate through this difficult period, we kindly ask for your consideration in restructuring the loan terms. Specifically, we propose [specific requests, e.g., extending the repayment period, reducing interest rate, or modifying payment schedules].

We believe that with these adjustments, we can stabilize our operations and resume timely repayments. Our company has taken several steps to improve our financial standing, including [mention any steps taken, e.g., cost-cutting measures, increased sales efforts].

We would greatly appreciate the opportunity to discuss this matter further. Thank you for considering our appeal, and we look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]