

Loan Request Extension

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request an extension on my current loan, originally due on [Original Due Date]. Due to unforeseen personal reasons, I am unable to meet the payment deadline as initially agreed.

I would appreciate any flexibility you could offer regarding the repayment timeline. I am committed to fulfilling my obligations and would like to propose extending the loan due date to [Proposed New Due Date] if possible.

Thank you for considering my request. I look forward to your positive response and appreciate your understanding in this matter.

Sincerely,

[Your Name]