

Loan Request Extension for Education Funding

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Loan Officer's Name]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Loan Officer's Name],

I hope this message finds you well. I am writing to formally request an extension on my education funding loan due to [briefly explain reason, e.g., unforeseen circumstances, additional tuition fees, etc.].

My current loan agreement for [loan amount] is set to expire on [original expiration date]. Given the situation, I kindly ask for an extension of [number of months] to ensure I can fulfill my educational goals without interruption.

I appreciate your understanding and support in this matter. Please let me know if you require any additional information or documentation to process my request.

Thank you for your consideration.

Sincerely,

[Your Name]