

# Vendor Proposal Deadline Extension Notification

Dear [Vendor Name],

We hope this message finds you well. We would like to inform you that the deadline for submitting your proposal has been extended.

The new submission deadline is [New Deadline Date]. We believe this extension will provide you with adequate time to finalize your proposal and submit it for our consideration.

Should you have any questions or require further information, please do not hesitate to reach out to us.

Thank you for your continued collaboration.

Best regards,  
[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Contact Information]