

# Corporate Governance Risk Management Assessment

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

Dear [Recipient Name],

We are conducting a corporate governance risk management assessment to evaluate the effectiveness of our current policies and procedures in mitigating potential risks. This assessment aims to ensure that our governance framework aligns with best practices and industry standards.

As part of this process, we kindly request your cooperation in providing the necessary documentation and any insights you may have regarding our current governance practices. Specifically, we would like to review:

- Current governance policies and procedures
- Risk management framework and practices
- Relevant compliance and regulatory reports
- Previous risk assessment findings and actions taken

Please submit the requested information by [Insert Deadline Date]. Your input is invaluable in shaping our approach to governance and risk management.

Thank you for your attention to this important matter. Should you have any questions or require further clarification, feel free to contact me directly at [Your Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Your Contact Information]