

Vendor Partnership Termination Notice

Date: [Insert Date]

[Vendor's Name]

[Vendor's Address]

[City, State, Zip Code]

Dear [Vendor's Contact Name],

We are writing to formally notify you of the termination of our partnership with [Vendor's Company Name], effective immediately, due to ongoing compliance failures as outlined in our previous communications.

Despite our efforts to address these compliance issues, we have found insufficient improvements that align with our standards and contractual obligations. Therefore, we are compelled to take this action to safeguard our interests and those of our stakeholders.

Please ensure that all outstanding matters are settled promptly. We request that you remove all references to our organization in your marketing materials and company communications.

We appreciate the efforts made during our partnership and wish you the best in your future endeavors.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]