

Merger and Acquisition Proposal Inquiry

Date: [Insert Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am the [Your Position] at [Your Company]. We have been closely following the progress of [Recipient's Company] and are impressed by your accomplishments in the [Industry/Field].

In light of our mutual interest in [specific goals or interests], I would like to explore the possibility of a merger or acquisition between our companies. We believe that such a partnership could enhance our strengths and create a significant competitive advantage in the market.

We would appreciate the opportunity to discuss this proposal further at your convenience. Please let me know a suitable time for us to connect, or feel free to suggest any preliminary steps you believe would be appropriate to initiate this conversation.

Thank you for considering this inquiry. I look forward to your response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Phone Number]

[Your Email Address]