

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Client's Name]

[Client's Company Name]

[Client's Address]

[City, State, Zip Code]

Subject: Freelance Contract Negotiation

Dear [Client's Name],

I hope this message finds you well. I am writing to discuss the freelance contract regarding the [specific project name or description] that we previously talked about. I appreciate the opportunity to collaborate with you and want to ensure that we are aligned on the terms before moving forward.

I have reviewed the initial proposal and would like to discuss a few points:

- **Rate:** I believe that an adjusted rate of [your proposed rate] would better reflect my skills and the value I bring to the project.
- **Deadlines:** Given the scope of work, I would propose an extended deadline of [your proposed deadline] to ensure quality results.
- **Ownership & Rights:** I would like to clarify the terms regarding the ownership of the content created, particularly regarding [specific rights in question].

I am confident that we can reach an agreement that works for both parties. Please let me know your thoughts on this, and if you'd like to discuss this further, I would be happy to arrange a call at your convenience.

Thank you for considering my suggestions. I look forward to hearing back from you soon.

Best regards,

[Your Name]