

Freelance Contract Negotiation

[Your Name]

[Your Address]

[City, State, Zip]

[Email Address]

[Phone Number]

[Date]

[Client's Name]

[Client's Company]

[Client's Address]

[City, State, Zip]

Subject: Contract Negotiation for Social Media Management Services

Dear [Client's Name],

I hope this message finds you well. I am excited about the opportunity to collaborate with [Client's Company] on the upcoming social media management project. I appreciate the trust you've placed in my skills and expertise.

Before we proceed, I would like to discuss a few points regarding the contract to ensure that we are aligned on expectations and deliverables:

- **Scope of Work:** I would like to clarify the specific services included in the contract.
- **Compensation:** Based on my experience and industry standards, I propose a rate of [Your Proposed Rate] per hour/project.
- **Timeline:** I suggest establishing a timeline for key deliverables to ensure we stay on track.
- **Revisions:** It would be beneficial to outline the number of revisions included in the fee.

I believe that addressing these points will create a solid foundation for a successful partnership. I am open to discussing your thoughts and any other considerations you may have.

Thank you for your attention to this matter. I look forward to your response and hopefully to a successful collaboration.

Best regards,

[Your Name]

[Your Title or Freelance Social Media Manager]