

Logistics Services Inquiry for International Shipping

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about your logistics services for international shipping. Our company, [Your Company Name], is looking for a reliable logistics partner to assist us with our shipping needs to [Destination Country/Region].

We are particularly interested in the following information:

- Shipping rates and options for [specific products or types of cargo]
- Transit times and delivery schedules
- Insurance options and coverage
- Customs clearance services
- Any additional fees or surcharges

Please let us know if you require any further information from our side to provide a comprehensive quote. We are looking to establish a long-term partnership and appreciate your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]