

Inquiry for Expedited Shipping Options

Date: [Insert Date]

To: [Recipient's Name]

Company: [Company Name]

Address: [Company Address]

Email: [Recipient's Email]

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out to inquire about your logistics services, specifically regarding expedited shipping options for our upcoming shipments.

We are looking for reliable solutions to ensure timely delivery for our products. Could you please provide us with the following information:

- Available expedited shipping options
- Estimated delivery times
- Pricing details
- Any weight or size restrictions

We appreciate your prompt response as we have a tight deadline to meet. Thank you for your assistance.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]