

# Subcontractor Agreement

Date: [Insert Date]

From:

[Contractor's Name]

[Contractor's Address]

[City, State, Zip Code]

To:

[Subcontractor's Name]

[Subcontractor's Address]

[City, State, Zip Code]

## Subject: Subcontractor Agreement for [Project Name]

Dear [Subcontractor's Name],

This letter serves as a formal subcontractor agreement between [Contractor's Name] (hereinafter referred to as "Contractor") and [Subcontractor's Name] (hereinafter referred to as "Subcontractor"). The Contractor hereby engages the Subcontractor to perform the following work on the project titled [Project Name] located at [Project Address]:

- Scope of work: [Describe scope of work]
- Project timeline: [Specify timeline]
- Payment terms: [Detail payment terms]
- Insurance requirements: [State insurance requirements]

Both parties agree to abide by the terms and conditions outlined in this agreement. Please sign below to indicate your acceptance of this subcontractor agreement.

\_\_\_\_\_  
[Subcontractor's Name] (Signature)

Date: \_\_\_\_\_

\_\_\_\_\_  
[Contractor's Name] (Signature)

Date: \_\_\_\_\_

Thank you for your cooperation.

Sincerely,

[Contractor's Name]

[Contractor's Title]