

Holiday Bonus Announcement

Dear [Freelancer's Name],

We hope this message finds you well. As the holiday season approaches, we would like to take a moment to express our gratitude for your hard work and dedication throughout the year.

In recognition of your valuable contributions, we are pleased to announce a holiday bonus of [Amount]. This is our way of saying thank you for your exceptional efforts and commitment to our projects.

The bonus will be processed and sent to your payment account by [Date]. We hope this gesture brings you some extra joy during the festive season.

Once again, thank you for being a crucial part of our team. Wishing you and your loved ones a wonderful holiday season!

Warm regards,

[Your Name]

[Your Position]

[Your Company]