

Donation Confirmation

Date: [Insert Date]

[Donor Name]

[Donor Address]

Dear [Donor Name],

Thank you for your generous donation of [Amount] received on [Date] to [Organization Name], a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code.

Your contribution will help us [briefly explain the purpose of the donation and the impact it will have].

No goods or services were provided in exchange for your generous donation. Please keep this letter for your records, as it serves as confirmation of your charitable contribution.

For your reference, our tax identification number is [Tax ID Number].

Thank you once again for your support. We truly appreciate your commitment to our mission.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[Organization Phone Number]

[Organization Website]