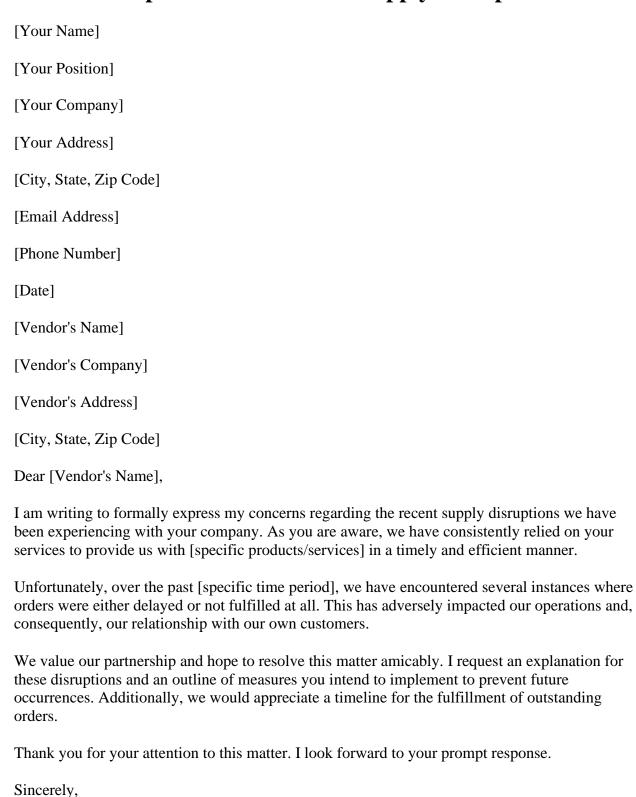
Formal Complaint about Vendor Supply Disruption



[Your Name]

[Your Position]

[Your Company]