

Request for Acquisition Discussions

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to express my interest in initiating discussions regarding a potential acquisition of [Recipient Company/Asset Name]. Given the strategic alignment between our organizations, I believe that exploring this opportunity could be mutually beneficial.

We are particularly impressed with [mention specific aspects of the recipient's business, such as their market position, technology, etc.], and I see ample opportunities for synergy that could enhance both of our businesses.

I would appreciate the opportunity to discuss this matter further at a time that is convenient for you. Please let me know your availability for a meeting or a phone call in the coming weeks.

Thank you for considering this request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]