

# Letter of Interest in Business Acquisition

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company Name]

[Recipient's Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in discussing a potential acquisition of [Recipient's Company Name]. As [Your Company Name] continues to seek strategic growth opportunities, we believe that acquiring your business could be mutually beneficial.

We are particularly impressed with [highlight key aspects of the recipient's business], and we see great potential for collaboration and enhancement of operations.

We would appreciate the opportunity to discuss this proposal further and explore the possibilities of a partnership. Please let us know a suitable time for a meeting.

Thank you for considering this proposal. We look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]