

Business Conflict Resolution Proposal

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Proposal for Conflict Resolution

Dear [Recipient's Name],

I hope this message finds you well. I am writing to address the ongoing conflict between our organizations regarding [briefly describe the conflict]. It is essential for us to find a constructive resolution to maintain our professional relationship and ensure continued collaboration.

To that end, I propose the following steps:

1. Schedule a meeting to discuss the issues in detail.
2. Identify the key points of disagreement.
3. Explore potential solutions collaboratively.
4. Agree on a follow-up plan to implement the chosen solution.

I am confident that by working together, we can resolve this issue amicably. Please let me know your availability for a meeting, and I will do my best to accommodate.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]