

Partnership Sponsorship Proposal

[Your Name]
[Your Position]
[Your Business Name]
[Your Business Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Recipient Business Name]
[Recipient Business Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Position] at [Your Business Name]. We are currently seeking local businesses to partner with us for [describe the event, initiative, or project]. We believe that your business aligns perfectly with our values and mission.

By partnering together, we can enhance community visibility while providing valuable exposure for your business. In return for your support, we offer [describe sponsorship benefits such as logo placement, promotional opportunities, etc.].

We would love to discuss this opportunity with you and explore how we can create a mutually beneficial partnership. Please let me know a convenient time for us to meet or talk on the phone.

Thank you for considering this opportunity. I look forward to your positive response.

Sincerely,
[Your Name]
[Your Position]
[Your Business Name]