

Subject: Resolution of Bridging Payment Issue

Dear [Recipient's Name],

I hope this message finds you well. I am writing to address the recent issues we have encountered regarding the bridging payment for [specific project or transaction]. We understand the importance of timely payments and apologize for any inconvenience this may have caused.

After careful review, we have identified the following details regarding the issue:

- **Issue Identified:** [Brief description of the issue]
- **Date of Payment Attempt:** [Date]
- **Amount Due:** [Amount]

We are actively working to resolve this matter and have taken the following steps:

1. [Step taken to resolve the issue]
2. [Step taken to resolve the issue]

We anticipate that this issue will be resolved by [expected resolution date]. In the meantime, please do not hesitate to reach out if you have any questions or require further information.

Thank you for your understanding and patience as we work through this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]