

# Payment Schedule Projections

Dear [Client's Name],

We hope this message finds you well. Please find below the projected payment schedule for our ongoing project:

<b>Payment Due Date</b>	<b>Payment Amount</b>	<b>Description</b>
January 15, 2024	\$10,000	Initial Deposit
February 15, 2024	\$15,000	Mid-Project Payment
March 15, 2024	\$20,000	Final Payment

Please let us know if you have any questions or need further clarifications.

Thank you for your continued partnership.

Best regards,  
[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Contact Information]