

Vendor Prequalification Notification

Date: [Insert Date]

To: [Vendor Name]

Address: [Vendor Address]

Dear [Vendor Contact Name],

We are pleased to inform you that your company has successfully completed our prequalification process.

Congratulations! Your firm is now eligible to participate in our upcoming projects and procurement opportunities.

Please review the attached documentation for further details on the next steps and the requirements for maintaining your prequalified status.

Thank you for your interest in partnering with us. We look forward to working together.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]