

# Dispute Closure Notification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to formally notify you that the dispute regarding [brief description of the dispute] has been successfully resolved.

After a thorough review of the circumstances and discussions between both parties, we have reached a conclusion that is satisfactory to all involved. The resolution details are as follows:

- Resolution Date: [Insert Date]
- Summary of Resolution: [Provide a summary]
- Next Steps: [Outline any next steps if necessary]

We appreciate your cooperation throughout this process and are glad to move forward. Should you have any further questions or require additional information, please do not hesitate to contact us at [Your Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]