

# Continuous Billing Setup Instructions

Dear [Customer's Name],

Thank you for choosing our services. We are pleased to inform you that your account has been set up for continuous billing. Please follow the instructions below to ensure a smooth process:

## Step 1: Verify Your Payment Information

Log in to your account and navigate to the 'Billing' section to confirm that your payment details are accurate and up-to-date.

## Step 2: Choose Your Billing Cycle

Select your preferred billing cycle (monthly, quarterly, or annually) from the available options in your account settings.

## Step 3: Confirm Billing Agreement

Review and accept the continuous billing agreement that outlines the terms of service and payment.

## Step 4: Monitor Your Statements

Check your email for monthly statements and make sure to review them for accuracy.

If you have any questions or need assistance during the setup process, please do not hesitate to contact our support team at [Support Email] or [Support Phone Number].

Thank you for your continued support!

Sincerely,

[Your Company Name]

[Your Contact Information]