

Confirmation of Complaint Resolution

Dear [Customer's Name],

Thank you for reaching out to us regarding your recent concern. We appreciate your feedback and are committed to providing the best service possible.

We are pleased to inform you that your complaint regarding [brief description of the complaint] has been resolved. Our team has taken the necessary actions to address the issue, and we believe that it has been effectively resolved to your satisfaction.

If you have any further questions or require additional assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your understanding and patience throughout this process. We value your business and look forward to serving you in the future.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]