Payment Processing Times Guidance

Dear [Recipient Name],

We hope this message finds you well. We would like to provide you with important information regarding the expected payment processing times for transactions.

Payment Methods and Processing Times

- **Credit/Debit Cards:** 1-3 business days
- **Bank Transfers:** 3-5 business days
- **PayPal:** Immediate to 2 business days
- **Check:** 5-7 business days

Important Notes

- Please allow additional time for weekends and holidays.

- Ensure all payment details are accurately provided to avoid delays.

If you have any questions or need further assistance, feel free to contact our customer service team.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]