

Verification of Updated Billing Address

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to verify my updated billing address associated with my account.

New Billing Address:

[New Address]

[City, State, Zip Code]

Please let me know if you require any further information or documentation to process this update.

Thank you for your attention to this matter.

Sincerely,

[Your Name]