

Vendor Assessment Feedback Inquiry

Date: [Insert Date]

To: [Vendor's Name]

From: [Your Company's Name]

Subject: Inquiry for Feedback on Vendor Assessment

Dear [Vendor's Name],

We hope this message finds you well. As part of our ongoing vendor assessment process, we would like to gather feedback regarding our collaboration and your experience with our services.

Your insights are invaluable to us, and we would appreciate it if you could take a moment to respond to the following questions:

- How satisfied are you with the overall quality of our products/services?
- How responsive have we been to your inquiries or concerns?
- What improvements would you recommend for our partnership?
- Any additional comments or feedback?

Please feel free to reply to this email or contact us directly at [Your Contact Information]. We value your opinion and look forward to hearing from you.

Thank you for your cooperation.

Best regards,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Contact Information]