

Payment Confirmation Statement

Date: [Insert Date]

To: [Service Provider's Name]

Address: [Service Provider's Address]

Dear [Service Provider's Name],

We are writing to confirm that we have received your payment for the services rendered. Below are the details of the transaction:

Service Description: [Description of Services]

Invoice Number: [Invoice Number]

Payment Amount: \$[Amount]

Payment Date: [Payment Date]

Thank you for your prompt payment. If you have any questions, please feel free to contact us.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Contact Information]