

Recognition of Payment Plan Submission

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to formally acknowledge the receipt of your payment plan submission dated [Insert Submission Date]. We appreciate your efforts in addressing your financial obligations with respect to your account.

Your proposed payment plan has been reviewed, and we recognize your commitment to fulfilling your debts in a structured manner. We are pleased to inform you that your plan has been approved, and we look forward to your adherence to the agreed-upon terms.

If you have any questions or require further assistance, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]